

EXHIBIT E**EXPERTISE OF KEY PERSONNEL**

(Copy and complete this table for each key person proposed. Titles of personnel should be consistent with titles referenced throughout the RFP.)

Title of Position: <u>Case Manager</u>	
Name of Person:	Cara S. Brown
Educational Degree (s): include college or university, major, and dates	Bachelor in Social Work- 2017- University of Central Missouri, Warrensburg, MO
License(s)/Certification(s), #(s), expiration date(s), if applicable:	
Specialized Training Completed.	Sanctuary Training Avatar Database and Profiler Database Microsoft Word and Excel Motivational Interviewing HIPPA
# of years experience in area of service proposed to provide:	20+ in the field of social work in different capacities.
Describe person's relationship to vendor. If employee, # of years. If subcontractor, describe other/past working relationships	Employee-1 Week.
Describe this person's responsibilities over the past 12 months.	I am responsible for enrolling clients into relationship education classes. Provide one on one Job readiness skills with clients. Provide resources and ensure basic needs are met.
Previous employer(s), positions, and dates	Cornerstones of Care- Lead Parent Aide & Program Coach
Identify specific information about experience in:	Clearly identify the experience, provide dates, describe the person's role and extent of involvement in the experience.
✓ Early childhood development	Worker with families with children of all ages- Behavior management, boundaries, realistic expectations, nutrition, and household safety.
✓ Family/marital counseling	N/A
✓ Social work	Provide one on one case management, identify strengths, provide resources to families, supervised visits between parent and child, facilitated parenting classes and provided one one parent education.
✓ Case management	Provided resources to families, created goals, supervised visits, parent education and home safety,
✓ Program administration	N/A